

Fees Policy 2017-18

For the 2017 academic year students pursuing higher education with University Centre Weston will be one of the following:

- a. Franchised student with one of our Higher Education partners (Bath Spa University or University of West of England)
- b. University Centre Weston student (validated by a Higher Education partner)
- c. Higher Apprentice

Franchised Students are subject to the finance regulations of their partner HEI and will pay fees directly to them (with the exception of part time Bath Spa University courses who will also pay their tuition fees to UCW).

University Centre Weston students are subject to the following financial regulations:

Fees

- Tuition fees of £7950 are payable by all new students on all full time course with the exception of Health and Social Care Practice and Integrated Mental Health and Social Care which have fees of £6450.
- Returning students (including those topping-up to a BA/BSc seamlessly from a Foundation Degree) will continue to pay tuition fees of £7500. *(Students that have changed institution, taken a break that is longer than the summer holiday or changed mode of study are classed as new students and will be subject to the higher fees of £7950).*
- Tuition fees of £5300 are payable by all new students on part time courses.
- Returning students will continue to pay £5000. *(Students that have changed institution, taken a break that is longer than the summer holiday or changed mode of study are classed as new students and will be subject to the higher fees of £5300).*
- Tuition fees of £3975 are payable for new part time top-up courses.
- Returning students will continue to pay £3750 for top-up part time courses. *(Students that have changed institution, taken a break that is longer than the summer holiday or changed mode of study are classed as new students and will be subject to the higher fees of £3975).*

The tuition fees for higher apprentices will be agreed with the employer; and will usually be paid on a monthly basis throughout the duration of the course. Further information regarding the fees for a higher apprenticeship will be given at the point of application in consultation with the relevant employer.

Payments

The majority of students will be able to access Tuition Fee Loans via the Student Loans Company (SLC) – the SLC letter must be provided at time of enrolment. If the SLC letter is not available at enrolment students will be invoiced –invoices will be cancelled as soon as the SLC letter is provided to UCW. It is the students' responsibility to present this letter to the Higher Education Academic Registry Team (HEART).

Sponsored/self-funding students may opt for one of the following:

- Full payment at enrolment
- Instalment plan – 3 payments (October 2017, January 2018 and April 2018)
- Instalment plan – 6 payments (October, November, December 2017, and January, February, March 2018)
- To be invoiced – students can make payments against the invoice throughout the year. The invoice amount must be paid by the end of the academic year.

Sponsored students will need to bring in a letter or purchase order from their sponsor confirming that they are paying the fees in order to claim payment. If students do not have an authorising letter they (or the sponsor) will be subject to the instalment plans above.

Withdrawals

Students who leave in year will be expected to pay the following tuition fees:

Withdrawal date:	Fee Liability
Less than 2 weeks after enrolment	Nil
Before the end of the first term	25% of the full tuition fees
Before the end of the second term	50% of the full tuition fees
After the start of the last term	100% of the full tuition fees

If a student withdraws less than two weeks after enrolment then they may be subject to a one-off administration fee of £150.

Retake Costs

- i) Students who have been allowed to trail a module(s) into the next academic year, along with their other scheduled modules, will not be subject to any additional fee liability.
- ii) Students who are retaking the year will be liable to a pro-rata fee based on the size of the module(s) being undertaken.
- iii) Students who are having an additional attempt at a module but who will not be in attendance during the academic year (and those classed as 'exam only') will be subject to an administration fee of £150 per module.